

Wark Mechanics Institute and Town Hall Risk Register/R Trustees 2024		High Risk Red Medium Blue Low Black
Building Security	Alarms are checked at least once a month. Doors & windows are all locked	R
Building and public liability	Insurance in place and reviewed annually	R
Cleaning of facilities	A cleaner is employed to clean the rooms once a week	R
Facilities for Disabled users	Disability Access/ Toilets together with Hearing loop.	R
Building Maintenance plan	Ongoing maintenance work and maintenance log. Work subject to available funding	R
Ongoing sustainability of activities	Currently reserves in place but monitoring of cost to income undertaken	R
Charitable Entity Constitution in place	Registered Charity Number: 1198073	R
Required number of Trustees In place	A full complement pf Trustees currently in place	R
Safeguarding of users	Safeguarding Policy in place and can be viewed on the website	R
Access	Contact numbers on the website. Several Trustee Key Holders	R
Long term loss of electricity	A generator will be supplied by Northern Power	R