

Minutes of Tasset Village Hall (TVH) Committee Meeting 7pm Weds 13th November 2019

Present: Ralph Braund, Sheila Brodie (Treas.), Sarah Hallberg (Sec.), Kate Hersey, Hazel Ions, Michael Nixon

In JH's absence, MN agreed to Chair the meeting.

1. Apologies

John Holland, Lizzie Kathiravel, David McCracken, Shirley Colbeck-Smith

2. Minutes of previous meeting

Minutes of OM held on 09/10/19 were presented and accepted without alteration.

3. Matters arising (not dealt with elsewhere on the agenda)

- No matters arising not dealt with elsewhere on the agenda

4. Finance Update

- SB presented the financial position as at 13/11/19. The report was accepted unanimously. Copy attached (Appendices 1).
- Invoices from Westalls (cumulative) cost £1199 for three visits to repair boiler and various leaks.
- The external painting of the hall has been delayed due to bad weather and illness. We are waiting to hear from Michael King.
- It seems sensible for SB to be given permission to transfer monies from the Treasurer's Account to the chequebook account if required. Approved unanimously by the committee.

5. Garden update

- Huge thanks to HI, Jimmy and Mark for moving the pergola. It looks much better in its new position and they will come back in the Spring to level it off. Keith will replace the fence now the moving work has been completed. We still need to arrange for the wall to be altered so that users can gain access to the pergola.
- LK unable to attend tonight's meeting but had emailed an update. She has been unable to work on the garden due to bad weather and time commitments but confirms that *'all the donated bare-rooted bits have either been heeled into to the tubs or are lying under fleece in our back garden.'*

6. General Management/Maintenance

- Kitchen and heating update:
 - Newton & Bywell Hall and Humshaugh Hall have both undergone recent kitchen re-modelling. SH had not managed to contact Humshaugh, but had heard from Newton & Bywell Hall. Their re-fit had cost approx. £8000.

- SB had obtained quotes from Henderson of £3523 + VAT (£4227.60) to replace the boiler.
- SW Famelton is scheduled to visit the hall on Monday so we will await a representative quote from him too.
- Given that we will not be undertaking work till next year, it was decided to remove kitchen/heating system/boiler updates from the agenda till April (unless required)
- Hall cleaning. SH had spoken with Sharyn Kelly and had forwarded LK's list of cleaning tasks to her. Sharyn is happy to take on the cleaning of the hall. She will charge £12/hour and estimates that 2 or 3 hours per week will be sufficient. She will provide her own equipment and will invoice the hall directly. SH to meet with her and show her round. The committee unanimously agreed to take her on and the pricing.

7. Bookings

- SH had received an off-the-cuff enquiry, from a couple staying at Tasset Tor, about potentially hiring the hall for a wedding in late Summer the following year. SH showed the couple round the hall, and they have our contact details if they want to go ahead.
- FOGS Film – this had gone well. LK reported that the hall had not been cleaned as thoroughly as it might have been after the event, and this is a concern given the mouse damage to the underfloor water pipes. SH will send round a reminder to all regular users when the time comes to update the 'enduring hire agreements' early next year.

8. Bars

- SH circulated the updated bar bookings sheet and volunteers for the remaining bars were assigned/confirmed.
- It was agreed that the whole committee would be available to man the bar for the Tasset Christmas Party (which will be held on 14th December)
- The Robert Whitehead Dance on 29th Nov has a later start than usual (8pm). SH and MN to run the bar.
- Bookings are healthy over the Christmas period, and we have already started to receive booking requests for next year (including a request for a booking on 4th April next year for a Golden Wedding celebration).

9. Events/Fundraisers

- 'Pointless' had raised an impressive £700 for the Great North Air Ambulance (GNAA) and we had received a letter from them thanking us for our contribution. It was suggested that we might run the event again next year, since its success this year is likely to mean that we will attract a much larger audience next time. SB to discuss with Malcolm.
- November Club performance had been excellent and was enjoyed by all who attended. We look forward to putting on the full show when it is ready to tour.
- Highlights - the next production will be 'Revelations' on Friday 22nd November. The bookings choices for next season's show have been submitted and we await confirmation of which show we have been allocated.

- The Tarset Christmas Party will be on Saturday 14th December. Bar cover will be via the whole committee. Tickets are selling well, and the event will be a pooled supper. In JH’s absence, we will discuss in greater detail at next month’s meeting, which is just before the event.
- JH – wine evening suggested for next year. This will be discussed in more detail nearer the time.

10.AOB

- As agreed at last month’s meeting, MN had emailed Ralph Braund’s information to SH and she had been in contact with him. RB was present at tonight’s meeting. Having attended the meeting, RB had expressed a willingness to join the committee and the committee formally welcomed him as a new member.
- The fridge is working properly, with no signs of any further leakage, since HI and SB had moved and re-balanced it.

11. Date and time of next meeting

6pm, TVH, Weds 11th December 2019

Minutes prepared by Sarah Hallberg (Secretary) 15/11/19

Signed as a true record:

Date:

APPENDIX 1: Finance Report 13th November 2019

**TARSET VILLAGE HALL
TREASURERS REPORT**
~~11th September 2019~~
13th NOVEMBER

Bank balances at	13/11/19	9/10/19	11/9/19	14/8/19
Bar	£ 174	£ 204	£ 204	£ 204
Cheque book account	£ 1296	£ 2,925	£ 3,769	£ 3518
Treasurers Account	£ 5,011	£ 5,011	£ 5010	£ 5010
Fixed interest account *	<u>£10,000</u>	<u>£10,000</u>	<u>£10,000</u>	<u>£10,000</u>
	£16,481	£18,240	£18,983	£18,389
	October	September	August	July
Hires for the month	£389	£209	£129	£325
Bars for the month	£300	£267	£ 0	£851

The known water leak on the heating system has been fixed. No guarantee that there are no more leaks or mouse nibbles.

The boiler has been serviced and three major components replaced. And now appears to be working. Cost £1199.

We have asked Westalls to quote us to replace all the heating plastic pipe work with copper pipes. Quote £5168 plus Vat

Henderson and Harrison have given us a price for replacing the boiler £3523 plus VAT. with a six year warranty.

S.W. Framelton has also been asked for a price.

Keith Robson price for moving the fence £350 plus Vat

Garden revamp.

Michael King has been given the go ahead to paint the hall
Labour costs £750 Paint appx £286

M King
13th November 2019.