

## **Minutes of Tasset Village Hall (TVH) Committee Meeting 7pm Weds 9<sup>th</sup> October 2019**

**Present:** Sheila Brodie (Treas.), Sarah Hallberg (Sec.), Kate Hersey, John Holland, Hazel Ions, Lizzie Kathiravel, Michael Nixon

### **1. Apologies**

David McCracken, Shirley Colbeck-Smith

### **2. Minutes of previous meeting**

Minutes of OM held on 14/8/19 were presented and accepted without alteration.

### **3. Matters arising (not dealt with elsewhere on the agenda)**

- SH updated the charging sheets (copies circulated to all committee members). Copies to be placed in hall and on external notice boards. Tasset website updated with new charging structure and details about repairs book.
- SH confirmed the Accident Report Book is still in the folder in the hall.
- LK has indicated that she will no longer be able to continue cleaning the hall as she has been doing - the Committee is very grateful for the time and effort she has put in to date. Following discussion, LK to compile a brief list of the tasks that routinely need to be done. SH will circulate information via a Tasset Mailing and via the Tasset website. Other committee members will also ask around.

### **4. Finance Update**

- SB presented the financial position as at 11/9/19 and at 9/10/19. The reports were accepted unanimously. Copies attached (Appendices 1 & 2).
- No news yet from Michael King re. external painting of Hall.

### **5. Garden update**

- Work has commenced on moving the gazebo/pergola and fence. HI co-ordinating.
- LK has received several donations in terms of plants for the garden. She will co-ordinate the re-planting, and will work on it in sections with help from committee members as required.

### **6. General Management**

- We potentially need to obtain prices for the following works: Replacement of boiler; replacement of relevant water/heating pipes; kitchen updating/re-fit. SB has requested comparative quotes from Westalls, Henderson & Harrison, and S W Famelton for the pipes/boiler. Re. kitchen update: Newton & Bywell Hall and Humshaugh Hall have both undergone recent kitchen re-modelling. SH to contact them for info/advice. Once relevant quotes have all been obtained, SH will draft a 'plan' which can be used for funding applications as/if required.

## **7. Bookings**

- The first film of the new First Thursday Films season had been well-supported.
- Scottish Country Dancing and Sharp Cards have started up again over the winter.
- KH will man the bar for tomorrow's film (the date has changed; SB is unable to make the new date)
- FOGS Film – 2050 CIC will fund the film license as they have done for the last few years. JH will sort out the projector remote and keys for the hall with FOGS.

## **8. Bars**

- SH circulated the updated bar bookings sheet

## **9. Events/Fundraisers**

- 'Pointless' was a great success, and a number of people have asked if it could be repeated at other venues. Malcolm feels it could be repeated as long as the events are purely for charitable purposes. Wark and Humshaugh might be interested in running it for the GNAA. Congratulations to Sheila and Malcolm for all their hard work.
- November Club performance will be on 19<sup>th</sup> October. SH will be liaising with the performers.
- Highlights - the next production will be 'Revelations' on Friday 22<sup>nd</sup> November. It is possible that SH might not be available during the daytime, so someone else may need to do the meet and greet for the performer(s)/crew.
- Promise Auction – FOGS will be running a Promise Auction on their Curry Night, so the idea will be shelved for a future date.
- Tarsset Christmas Party will be Saturday 14<sup>th</sup> December. JH co-ordinating. The band is booked. Amanda, David and Tracey will be overseeing the decoration of the hall with help from committee members as required. Entry tickets to be £10, which will include a glass of prosecco. Profits to be split between TVH/Tarsset News and another charity (GNAA?). Good quality prizes are required – SB to email target lists to committee members. Food Hamper? Christmas Cake? Etc.
- JH – wine evening suggested for next year.

## **10.AOB**

- MN had constructed, installed and donated a new set of steps for the stage. The committee formally thanked him for his generosity.
- Malcolm Brodie was formally thanked for his hard work on the 'Pointless' event and for organising replacement pads for the defibrillator.
- MN had spoken with Ralph Braund, who may be interested in joining the committee. He will email me Ralph's details in advance of next month's meeting.

## **11. Date and time of next meeting**

7pm Weds 13<sup>th</sup> November 2019

Minutes prepared by Sarah Hallberg (Secretary) 11/10/19

## APPENDIX 1: Finance Report September 2019

**TARSET VILLAGE HALL  
TREASURERS REPORT  
11<sup>th</sup> September 2019**

<b>Bank balances at</b>	<b>11/9/19</b>	<b>14/8/19</b>	<b>10/7/19</b>	<b>11/6/19</b>
Bar	£ 204	£ 204	£ 398	£ 398
Cheque book account	£ 3,769	£ 3518	£ 2981	£ 2840
Treasurers Account	£ 5,010	£ 5010	£ 5010	£ 5,009
Fixed interest account *	<u>£10,000</u>	<u>£10,000</u>	<u>£10,000</u>	<u>£10,000</u>
	£18,983	£18,389	£18,247	£18,247
	August	July	June	May
Hires for the month	£129	£325	£500	£274
Bars for the month	£ 0	£851	£ 21	£185

A very quiet month no bars. The bar now stocks fruit ciders and new varieties of beer.

No sign of the two/three outside jobs for the hall.  
Michael King has been given the go ahead to paint the hall  
Labour costs £750 Paint appx £286

Keith Robson price for moving the fence £350 plus Vat

Garden revamp.

*September 2019*

## APPENDIX 2: Finance Report October 2019

**TARSET VILLAGE HALL  
TREASURERS REPORT  
9<sup>th</sup> October 2019**

<b>Bank balances at</b>	<b>9/10/19</b>	<b>11/9/19</b>	<b>14/8/19</b>	<b>10/7/19</b>
Bar	£ 204	£ 204	£ 204	£ 398
Cheque book account	£ 2,925	£ 3,769	£ 3518	£ 2981
Treasurers Account	£ 5,011	£ 5,010	£ 5010	£ 5010
Fixed interest account *	<u>£10,000</u>	<u>£10,000</u>	<u>£10,000</u>	<u>£10,000</u>
	£18,240	£18,983	£18,389	£18,247
	September	August	July	June
Hires for the month	£209	£129	£325	£500
Bars for the month	£267	£ 0	£851	£ 21

The fire alarms have had new batteries fitted, and the extinguishers serviced.

The known water leak on the heating system has been fixed. No guarantee that there are no more leaks or mouse nibbles.

We have asked Westalls to quote us to replace all the heating plastic pipe work with copper pipes. Awaiting the report.

The boiler has been serviced and three major components replaced. And now appears to be working.

We have also asked Westalls to quote for replacing the boiler with a slightly larger one. Awaiting report.


Henderson and Harrison have given us a price for replacing the boiler £3523 plus VAT. with a six year warranty. S.W. Framelton has also been asked for a price.

Work has started on moving the fence and gazebo.

Michael King has been given the go ahead to paint the hall  
Labour costs £750 Paint appx £286

Keith Robson price for moving the fence £350 plus Vat

Garden revamp.

  
October 2019