

## **Minutes of Tarset Village Hall (TVH) Committee Meeting 7pm Weds 12<sup>th</sup> June 2019**

**Present:** John Holland (Chair), Sheila Brodie (Treas.), Shirley Colbeck-Smith, Sarah Hallberg (Sec.), Hazel Ions, Lizzie Kathiravel

### **1. Apologies**

Michael Nixon, Kate Hersey

### **2. Minutes of previous meeting**

Minutes of OM held on 8/5/19 (taken by SB) were presented and accepted without alteration.

### **3. Matters arising (not dealt with elsewhere on the agenda)**

- Smoking Areas: It was decided we will not pursue this idea any further

### **4. Resignation of Chair**

- Malcolm Brodie had resigned from the committee and, therefore, as Chair. A formal vote of thanks was offered, and the committee would like to note its appreciation for the time and effort Malcolm has put into the Hall to date. The committee is also very grateful for his continued support.
- JH had been persuaded to take over the role of Chair temporarily, until either the next AGM or until a permanent Chair is found – whichever occurs soonest.

### **5. Welcome to new committee member**

- Michael Nixon had expressed a willingness to join the committee, and the committee would therefore like to formally welcome him, although he was unable to attend tonight's meeting.

### **6. Finance Update**

- SB presented the financial position as at 12/6/19. The report was accepted unanimously. Copy attached (see Appendix 1)
- SB reported that the interest rate on the fixed interest deposit account for the coming year has increased and she has re-invested £10,000 (to mature on 3/6/20). SB was thanked for her efforts.

### **7. Garden update**

- Malcolm is organising the moving of the fence.
- The pergola will potentially be moved backwards to sit against the boundary and thus create more room for tables/seating in the garden. Part of the existing wall will be removed to allow this. HI will co-ordinate efforts to see if the pergola can be moved without suffering damage. It is hoped that the above works (including moving the fence) can take place by the end of the Summer. Malcolm and HI to liaise re. timings.
- LK had suggested a modified, low-maintenance planting scheme which does not involve significant alterations to the current community planting scheme. This was felt to be a good way forward. Therefore, over the Summer, the committee will keep an eye on the current planting to see what needs to be removed/added.

- Hedging will be planted along the whole of the rear boundary from the garden to the end of the disabled parking/access area.
- SH will investigate the Woodland Trust offer of free trees/hedging and apply if appropriate.

## **8. General Management**

- Linus has accepted the offer of general handyman work and has already installed a new lock on the disabled loos which will allow external access in case of emergencies
- Russell will install the new pull cord for the disabled loos and will sort out the faulty dimmer switches
- Instead of constructing a separate storage area for TCB PA equipment, it was decided to install a chubb lock on the storage room door. TCB will stack their equipment in the corner next to the sound and video cabinet and the table tennis table will be moved. This means that there will still be room for the chairs to be stacked in the storeroom during events, but the room will at other times be locked, meaning that TCB are able to organise appropriate insurance
- MN had raised a suggestion that the hall install a second oven in the kitchen. This was discussed and it was decided that the cost involved for one group's use, maybe 4 times a year, was not financially sensible. It was suggested that the church bought their own halogen hob and maybe combined oven microwave to use. HI to contact Ronnie to see what type of hob he uses for the curry nights.

## **9. Bookings**

- Films start back in September and hall is booked
- Church 'Soup and Pud' events. To date, these have been treated as one-off events for community benefit, and the hall has therefore allowed the kitchen charge to be waived. If the events are to become regular, however, the hall will lose revenue if the kitchen is used without charging for the additional water and electricity charges occasioned by full use of the kitchen facilities. Therefore, the kitchen charge will need to be applied if the events become regular (i.e. more than once a year).
- SH reported the usual Summer lull in bookings

## **10. Bars**

- SCS and SB will run the bar for 29<sup>th</sup> June, with help from JH and whichever other committee members are present
- SB had ordered flavoured ciders for the 29<sup>th</sup> June at the request of the hirers

## **11. Events/Fundraisers**

- 'Pointless' is still going ahead on 5<sup>th</sup> October
- SH is waiting for confirmation from Esther at Highlights re. which play we have been assigned
- It was suggested that a fundraising supper dance might be organised for next year
- HI had suggested the hall hold a promise auction in aid of hall funds. HI to check with school whether they are likely to hold a curry night at the hall this year and if so, whether they intend to hold an auction on the night. It was felt that asking local businesses to supply goods/promises for two local events in succession might be problematic.
- JH had indicated that he might be willing to organise a wine tasting event next year

- DMCC had talked about the possibility of a PC barbecue in the orchard but this had not gone ahead. The possibility of the hall holding an Autumn BBQ was suggested. It was felt that this was a good idea, depending on where we are with the garden improvements
- Amanda had suggested a Tarsset party/dinner dance at the hall this year. It was decided that JH would talk to Tracey to see if the 'Ladies' are organising an event this year and, if not, whether they might be prepared to help organise a Tarsset Party at the hall. If the event is to be held at the hall, it was suggested that proceeds be split between GNAA (or another relevant local charity) and Hall funds. It was felt that it might be a good opportunity to approach the Holly Bush Inn re. catering for the event

## **12.AOB**

- JH will write an article for the next Tarsset newsletter re. the hall and its history. He will liaise with SB, who has already retrieved copies of the historic minutes with a view to compiling a timeline and history of the hall. JH will also liaise with SH re. other halls in Northumberland and CAN/Woodhorn Village Hall history project
- Painting the hall – Mick King has quoted for painting the Hall and is ready to do the painting if we need it. Via the Tarsset News, the hall has asked the community for help painting the hall in the first instance, and needs to see if any offers of help are forthcoming before it instructs Mick to go ahead
- The cost of redecorating the hall and the works to the garden have been estimated at approx. £2.5k - £3k. It is possible that we can approach NNPA (Ruth) re. funding for essential maintenance to the fabric of the building. There are other funds available who might provide funding – SH to investigate
- Weddings - requirements are to become a licensed wedding venue. It is probable that humanist ceremonies might be allowable without license. If there are complex admin or cost implications in order to allow secular/registry marriages to take place on site, it will not be worth our pursuing the matter further. SH to investigate

## **13.Date and time of next meeting**

7pm Weds 10<sup>th</sup> July 2019

Minutes prepared by Sarah Hallberg (Secretary) 17/6/19

Signed as a true record: .....

Date: .....

## APPENDIX 1 – TREASURER’S REPORT

### TARSET VILLAGE HALL TREASURERS REPORT 12<sup>th</sup> June 2019

Bank balances at	11/6/19	8/5/19	10/4/19	13/3/19
Bar	£ 398	£ 398	£ 398	£ 433
Cheque book account	£ 2981	£ 2840	£ 3509	£ 4,429
Treasurers Account	£ 5010	£ 5009	£ 5,009	£ 5009
Fixed interest account *	<u>£10,000</u>	<u>£10,000</u>	<u>£10,000</u>	<u>£10,000</u>
	£18,389	£18,247	£18,916	£19,861
	May	April	March	February
Hires for the month	£ 500	£ 274	£ 475	£ 372
Bars for the month	£ 21	£ 185	£ 278	£ 141

Hires for the month have been boosted by NCC two voting days. @ £140 each.

\* The £10,000 fixed interest deposit has matured giving us £80 interest (.8%) retained in the cheque book account. I have reinvested the £10,000 at a fixed interest of 1.15% maturing 3<sup>rd</sup> June 2020