

## **Minutes of Tasset Village Hall (TVH) Committee Meeting 7pm Weds 20<sup>th</sup> February 2019**

**Present:** Malcolm Brodie (Chair), Sheila Brodie (Treas.), Shirley Colbeck-Smith, Sarah Hallberg (Sec.), Kate Hersey, John Holland, Lizzie Kathiravel, David McCracken

### **1. Apologies**

Hazel Ions

### **2. Minutes of previous meeting**

Minutes of meeting held on 9/1/18 (OM) were presented and accepted without alteration.

### **3. Matters arising**

- Emergency Telephone: Installed and working. SH to add emergency phone location to hire agreement. SB to investigate nuisance call barring.
- Stage Doors: the right-hand stage door still pops open when dancing/physical activity takes place in the hall.
- Rental Agreement/Conditions of Hire: SH has updated rental agreement with corkage, new broadband access and increased external bar charge info. However, all paperwork will be fully updated this year in readiness for Hallmark.
- Smoking Areas: Ongoing.
- A new fridge has been purchased and installed. MB will investigate/source an appropriate section of counter-top to go over it.
- Drip lips on window: MB to action/arrange with Tony
- Kitchen sink: investigation ongoing
- Boiler: crib sheet done and left next to boiler. Boiler has been serviced by Westalls.

### **4. Finance update**

SB presented the latest financial position (copy report attached – see Appendix 1). The report was agreed unanimously.

Oil buying group. It was proposed that we join the oil buying group. SH will check with Steve whether that is do-able and will order oil via the group if someone lets her know when the tank gets down to 3. She needs to know in advance when oil will be delivered as the tank is padlocked.

### **5. Garden update**

- The committee needs to discuss the ideas for a full garden make-over when all members are present, and it was agreed that we should do this at a single-issue additional meeting when the weather improves.
- MB in the process of obtaining quotes for the work to re-site the fence.

### **6. General Management**

- **Notice boards** – an email had been received from RW Sign & Design accepting cancellation of the order. Construction of the new boards had been agreed on receipt of this confirmation. SH to contact funders to confirm cancellation of our original order/project and refund monies where appropriate. Wording was agreed for each of the three new notice boards (Parish Council, Village Hall and Local).

- As well as making the signage for the boards, MB offered to make a new “Tasset Village Hall” sign as we are unlikely to get our original sign back from Hexham.
- **External redecoration:** quotes have been sought from Martin but we have had no response as yet. Other quotes will be sought – JH to let MB have contact details for Michael King (painter and decorator, Otterburn).
- **Storage Cupboard for PA equipment:** MB had met with Mike Wilkinson (TCB) and had agreed a spec for the cupboard. Construction to be arranged.

## 7. Bookings

Bookings are steady.

- Greenfingers (9/3) – no bar required.
- Tyne Valley Film Festival (28/3) – SH to check with JA to see if we require a bar
- BADDs AGM (27/3) – bar required
- Dance (23/3) – bar required
- Booking for 15<sup>th</sup> May – Darts Final. SH to contact Frankie and check that the dart boards are free-standing and that floor will be protected from damage by the darts.

## 8. Bars

- New till: ongoing
- The new range of beers (First & Last and Nels) are trialling.

## 9. Events/Fundraisers

- Highlights. Food is organised. Raffle prizes are needed. It was agreed that we will meet at 10am on Saturday morning to set out the hall into rough positions so that the cast can move them around a little as needed. The cast are arriving at 3pm and SH and SB have organised food for the cast. We have 37 booked to attend so far (including 5 comp. tickets).
- ‘Pointless’ - MB proposed a special charity event in aid of the GNAA for 5<sup>th</sup> October. Following discussion, it was decided that we are able to run it as a Hall event and it that we should be able to donate all profits (including bar profit) to GNAA. SH to check with CAN to make sure this is acceptable in terms of our charitable status. Details to be discussed nearer the time.
- JH proposed a potential fundraising event for 2020 – ‘Call My Quaff’. Details to be discussed nearer the time.
- TT4 date will be early November – date to be confirmed
- May Day Event in the orchard: the Parish Council will take ownership of this event and it is likely to be a picnic or barbecue. TVH’s support would be very much appreciated.
- Di Overton event: ongoing

## 10. AOB

- LK suggested that we install a noticeboard either on the way into or way out of the hall. To be discussed at the next meeting.

## 11. Date and time of next meeting

8pm Weds 13<sup>th</sup> March 2019 (following AGM)

Minutes prepared by Sarah Hallberg (Secretary) 22/2/19

APPENDIX 1 – TREASURER’S REPORT

**TARSET VILLAGE HALL  
TREASURERS REPORT  
19<sup>th</sup> February 2019**

Bank balances at	19/2/19	9/1/19	12/12/18
Bar	£ 433	£ 433	£ 415
Cheque book account	£ 4,429	£ 4164	£ 5,559
Treasurers Account	£ 5,009	£ 5009	£ 5,009
Fixed interest account	<u>£10,000</u>	<u>£10,000</u>	<u>£10,000</u>
	£19,861	£19,606	£20,983
Hires for the month	£	£ 416	£ 359
Bars for the month	£ 26	£ 182	£ 103

The oil watchman signal is down to half a tank.

Do we wait for the next oil group? and order a part tank full or order as we have done from WCF when we get down to nearly empty.

At the end of last year the broad band charges from BT increased from £26 to £45. We have moved to Daisy a part of BT for the monthly cost of £28.00