

# Maten Village Hall AGM 2022-2023

Tuesday 7<sup>th</sup> February 2023

## MINUTES

**Present:** Rachael Dempsey, Phil Chaffer, Struan Wilson, Richard Szweda, Liz Bishop, Keith Mavin, Liz Mavin

### **1. Apologies for absence**

Jean Conteh, Re. Rachel Scheffer, Justin Dempsey

### **2. Minutes of the last meeting held on 26th January 2022**

No corrections noted.

Acceptance of minutes: proposed by PC, seconded by SW.

### **3. Chair's Annual Report (Rachael)**

RD presented the chair's report, she thanked people for all their help, especially PC for all the hard work and support he had given to the village hall.

RD then gave an overview of the successes of the year, including bookings up to 5-6 days per week, including regular bookings from various groups. Some of the other highlights of the year were the quiz night, Queen's Jubilee and the Christmas shopping event, all of which were well supported.

Looking forward to 2023, RD said that the plans would include the Emergency Hub and getting an emergency generator for the hall.

There are also upgrades for the toilets and plans for these are available.

The other major repair needed in the coming year is to renew the felt roof that covers part of the village hall.

Finally RD said that we are looking forward to even greater success in the future.

PC asked RD to name some of the regular users and RD mentioned the Women's Institute, Pilates, Yoga and Karate.

Acceptance of the Chair's report: proposed by RS, seconded by PC.

### **4. Treasurer's Annual Report and Statement of Accounts**

PC presented the annual report. He said that we start the year with a very healthy balance (30,690.81). This is after major project spends of £10,784.68 on putting in new wooden double

glazed windows and painting the Hall. Without the improvement projects the day to day running costs compared to the Income from use of the Hall showed a profit of £244.05.

PC also said that electricity and Biomass heating have increased significantly, however as we made a profit we are leaving the hire price as it is.

PC thanked Lynne Urwin and Alan Poskit for auditing the Village Hall account.

PC also gave one years notice for his role as treasurer. People at the meeting then expressed appreciation of the work that he has achieved in his role as treasurer.

KM then asked how long was it since the village hall made a profit. PC replied that we had made a small loss in 2019 and that we had then received grants for Covid. PC also said that we were healthy across the year.

Acceptance of Treasurer's report proposed by RD, seconded by RS.

## **5. Appointment/election of trustees for 2023**

Our trustees for 2022 were:

Rachael Dempsey, Phil Chafer, Richard Szweda, Struan Wilson

The remaining four trustees expressed interest in standing again. No one else put their name forward to become a trustee.

It was proposed that the 4 trustees continue in 2023

Officer roles will be agreed at a meeting after the AGM.

The requirement for trustees for the charity is more than three and up to 9.

Acceptance proposed by RD, seconded by PC and supported by LM, KM, LB

## **6. Report from user groups**

Jean Conteh sent a report on behalf of the Great Whittington and Matfen WI as well as an update on the Matfen Community Newsletter which she puts together every other month. RD read this to the attendees. It said that the Great Whittington and Matfen WI meet in the summer in Great Whittington and in the winter in Matfen. In 2022 they held 4 meetings in Matfen with about 20 members at each and 55 at their Christmas social. JC said that everyone enjoyed the event and thanked the trustees for making the hall available and maintaining the facilities.

JC then went on to the Matfen Community Newsletter, which began in 2020 after the AGM. The first edition was printed and sent out with the Spirit in the community, but since then by Rev Rachel's email list and a paper copy to a couple of people. Number 19 has just gone out. She said that she does get positive feedback, the history section always seems popular.

JC reminded the AGM that the hardest thing is getting enough material to fill it, and that contributions from trustees would be very welcome. Bunting and decorations - in previous years these had been put up in the Hall with the help of the WI. JC said that the WI will be happy to help next year with putting up the decorations.

## **7. AOB**

- i. Keith brought up that he was approached by someone for information on the Village Hall, with the notice boards on the Hall to be used to display 'Whats on'. RD informed the room that all information is available in the Village Hall window, on the noticeboards, village Facebook page, Village Hall website and in the community newsletters. Event posters are also put up on the bus shelter. She advised if anyone has any queries to point them to these sources. Action - RD to put a reminder in the next newsletter and FB page.
- ii. Resilience Plan. This has currently not advanced, as on three occasions Northumberland County Council have said generators are to be supplied, but Northern Power know nothing about it. £3,000 would be needed for the project. PC proposed that we look at the possibility of the Village Hall and the Parish Council sharing the cost (£1,500 each). While this would provide electricity into the Hall, the heating is by a Biomass system, so need to check that this can also keep running in an emergency. The Biomass boiler belongs to Matfen Estates and is in the old laundry building, so power would need to be provided to this.
- iii. The storage location for the generator was also discussed, with options at the Church, the old Laundry or at the cricket ground discussed
- iv. LB said that the Hall has improved massively over the last two years

## **8. Next AGM**

Date and time of next AGM: Jan 30, 2024