



GREENHEAD

• VILLAGE HALL •

Registered Charity No 1077054

Chairman	Vice-Chair	Treasurer	Secretary
Alan Sharp Email: alan.sharp@galbraithgroup.com	Howard Maxted Email: howardmaxted@gmail.com	Gary Switzer Email: garvs_home@yahoo.co.uk Tel: 07931440075	Emma Switzer School House, Greenhead, Brampton CA8 7HB Tel: 07525021721 Email: ms.em.dixon@gmail.com

GENERAL MEETING MINUTES

Greenhead Village Hall Management Committee
Monday 30/06/2025 7.00pm

ITEM	DESCRIPTION	ACTION TO BE TAKEN
1	WELCOME FROM THE CHAIR: Welcome and thanks for attendance from AS. Been a while since our last meeting. We have decisions to make on a number of things.	
2	PERSONS PRESENT: Alan Sharp, Emma Switzer, Gary Switzer, Jude Clark, June Longstaff, Helen Myers, Howard Maxted.	
3	APOLOGIES FOR ABSENCE: Jenny Wheeler	
4	MINUTES OF PREVIOUS MEETING: 28.04.2025	
5	<p><u>MATTERS ARISING:</u></p> <ul style="list-style-type: none"> A. Insurance claim update for damage to Village Hall by van. Quotes stage. ES is overseeing. B. Recent and upcoming bookings talked over as per the Village Hall website calendar. C. New hot water heater - Elsie is delighted, it's much hotter than the last one. D. Mens urinals - automatic flushing mechanism being put in, toilet being fixed, urinal being fixed also. E. Cooker and Computer purchase - Question around whether to purchase a computer now that Youth Club is done? Go to Westgate Hardware to get a quote for the cooker. F. Sign for hall, we don't have one at present. Follow up is that it does say Greenhead Village Hall above the door. Is this sufficient? 	

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	<p>G. Possible Mammass Circle starting at hall: Becca looking into feasibility.</p> <p>H. Decorating village hall outside - still no second quote, how to proceed? email susan say we cant get another estimate. Can we proceed? Can anyone get in touch with Mick Finlay to update his quote.</p> <p>I. A Frame Boards - try top signs pre printed for GVH refreshments, fairly weighty.</p> <p>J. Oil level indicator update - on hold until winter.</p> <p>K. Get-well card for Jenny.</p> <p>L. Offer to PC to use hall windows for notices until the notice board is replaced: Howard will sort this with PC. We will pay to replace the board under the insurance although the board is property of the PC.</p>	<p>June will ask Mick to update his quote.</p>										
6	CORRESPONDENCE: None											
7	<p>APPOINTED REPRESENTATIVES UPDATES:</p> <p>Farmers Market: HM, nothing to report</p> <p>Arts, Crafts and Calico Hinnies: 2 new members of Calico Hinnies, up to 18 now. Art and craft are holding their own.</p> <p>St Cuthbert's Church: Nothing to report.</p> <p>Women's Institute:</p> <p>Parish Council:</p>											
8	<p>FINANCIAL REPORT:</p> <p style="text-align: center;"><u>Financial Report Y/E 30.04.2025</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 50%;">Opening balance (April 2024)</td> <td style="text-align: right;">£14,592.64</td> </tr> <tr> <td>Year end balance (April 2025)</td> <td style="text-align: right;">£17,013.38</td> </tr> <tr> <td>Total outgoing</td> <td style="text-align: right;">£9,105.97</td> </tr> <tr> <td>Total incoming</td> <td style="text-align: right;">£11,526.71</td> </tr> <tr> <td>+/- for year:</td> <td style="text-align: right;">£2,420.74</td> </tr> </tbody> </table>	Opening balance (April 2024)	£14,592.64	Year end balance (April 2025)	£17,013.38	Total outgoing	£9,105.97	Total incoming	£11,526.71	+/- for year:	£2,420.74	
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Accounts 01.04.2025 - 30.06.2025

A	B	C	D	E	F	G	H	I
Date	Paid/in/cashed	Recipient / source	Details	Expenses	Income	Totals	Notes	Cheque no.
						£17,013.38	Balance carried forward from 23/24	
01/04/2025	17/04/2025	Cleaner	Daniella Findlay wages	£300.00		£16,713.38	Daniella wages March	385
03/04/2025	03/04/2025	Village Hall	Hall hire - dog training		£8.00	£16,721.38	Dog training in the hall	transfer
03/04/2025	03/04/2025	BT Internet	Internet monthly charge	£36.40		£16,684.98	BT internet monthly	direct debit
18/04/2025	14/05/2025	Village Hall	Hall hire - dominoes		£16.00	£16,700.98	Dominoes group April	cash
26/04/2025	26/04/2025	Sainsburys	Sunday breakfast club supplies	£31.19		£16,669.79	Sainsburys - Sunday breakfast club	cash
26/04/2025	26/04/2025	Billy Bells	Sunday breakfast club supplies	£40.00		£16,629.79	Billy Bells - Sunday breakfast club	cash
27/04/2025	#02	Village Hall	Sunday breakfast club donations		£157.95	£16,787.74	Donations taken at Sunday breakfast club	cash
28/04/2025	11/06/2025	Village Hall	Hall hire - art club		£48.00	£16,835.74	Art group 7th April - 28th April	cash
29/04/2025		Cleaner	Daniella Findlay wages	£260.00		£16,575.74	Daniella wages April	386
29/04/2025		Howard Maxted	Expenses	£26.75		£16,549.99	Howard expenses - tea / coffee	387
30/04/2025	30/04/2025	Sainsburys	VE Day supplies	£31.59		£16,517.40	Supplies for VE day celebration event	cash
30/04/2025	30/04/2025	I-Save Halthwhistle	VE Day supplies	£2.99		£16,514.41	Supplies for VE day celebration event	cash
04/05/2025	#01	Village Hall	VE Day celebrations		£290.29	£16,804.70	VE day celebrations money from teas, coffees, ice creams etc	cash
04/05/2025	#01	Tyne Valley Ices	Ice cream	£45.75		£16,758.95	Ice cream for VE day celebrations	cash
06/05/2025	06/05/2025	BT Internet	Internet monthly charge	£31.14		£16,727.81	BT internet monthly	direct debit
09/05/2025	#02	PPH	Part for toilet repair	£10.00		£16,717.81	Ball Valve Bottom Entry to repair disabled toilet	cash
16/05/2025	11/06/2025	Village Hall	Hall hire - dominoes		£16.00	£16,733.81	Dominoes group May	cash
17/05/2025	19/03/2025	Village Hall	Hall hire - Over the wall players		£20.00	£16,753.81	Over the wall players / Diane Storie	cash
19/05/2025	11/06/2025	Village Hall	Hall hire - art club		£48.00	£16,801.81	Art group 5th May - 19th May	cash
24/05/2025	#02	Sainsburys	Sunday breakfast club supplies	£30.48		£16,771.33	Sainsburys - Sunday breakfast club	cash
24/05/2025	#02	Billy Bells	Sunday breakfast club supplies	£40.00		£16,731.33	Billy Bells - Sunday breakfast club	cash
25/05/2025	#03	Village Hall	Sunday breakfast club donations		£145.00	£16,876.33	Donations taken at Sunday breakfast club	cash
27/05/2025		Howard Maxted	Repaying money for drain clearing	£170.00		£16,706.33	Repaying Howard for his bank transfer to DS Drains Specialist	388
30/05/2025		Village Hall	Hall hire - Eden rivers trust		£50.00	£16,756.33	Eden Rivers Trust	transfer
31/05/2025		Cleaner	Daniella Findlay wages	£260.00		£16,496.33	Daniella wages May	389
08/06/2025		TW Smith	Payment for benches	£620.00		£15,876.33	Payment for 2 new wooden benches for outside hall	transfer
18/06/2025		Village Hall	Hall hire - church concert		£16.00	£15,892.33	Accordion concert	cash
19/06/2025		Village Hall	Hall hire - dominoes		£16.00	£15,908.33	Dominoes group June	cash
28/06/2025		Village Hall	Hall hire - birthday party		£25.00	£15,933.33	Grace Palmer birthday party	cash
28/06/2024	#03	Sainsburys	Sunday breakfast club supplies	£37.56		£15,895.77	Sainsburys - Sunday breakfast club	cash
28/06/2024	#03	Billy Bells	Sunday breakfast club supplies	£40.00		£15,855.77	Billy Bells - Sunday breakfast club	cash
29/06/2024		Village Hall	Sunday breakfast club donations		£157.20	£16,012.97	Donations taken at Sunday breakfast club	cash
30/06/2025		Cleaner	Daniella Findlay wages	£325.00		£15,687.97	Daniella wages June	391
30/06/2025		Cleaner	Daniella Findlay expenses	£40.00		£15,647.97	Cleaning products [cash]	cash
02/07/2025		Richard Pattinson	Water boiler	£590.00		£15,057.97	Supply and fit new water boiler in kitchen	transfer
02/07/2025		PRS/PPL	Music license	£170.40		£14,887.57	Music license until June 2026	transfer
						£3,139.25	£1,013.44	running totals
						£2,125.81		current +/- for year

9 EXPENSES TO APPROVE:
 Paper towels £16.50 approved cheque to GS.

10 A.O.B:
 We need to apply for grants for things we have spent out on, e.g benches and Water Heater. Recommend Smith Trust, online application.
 Ramp for wheelchair access bench for GVH: portable ramp? look into. See if the local authority can help? Or when builders come there will be cement for a ramp.
 Re-cap on VE day success from AS and other trustees. The day was a great success although the weather was cold, and trustees would like to continue to put on events for the community.
 A Query was made by AS regarding the PPL PRS licence ES explained the need for the same.

No volunteers at this point.

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	<p>Drains: Trustees are happy not to ask Bear Mason to contribute toward the drain clearing this time. We do however need to talk to Mr Mason regarding access to the garage when/if he is away or in an emergency.</p> <p>Trustees had a discussion regarding future events, possible quiz night towards Christmas.</p> <p>The WI bench needs painting, weeding and planting needs doing. Date: 5th July 10-11am</p> <p>ES to invoice Farmers Market quarterly invoice.</p>	<p>Ask Mick if he'd like to sort the bench out.</p>
11	<p>DATE AND TIME OF NEXT MEETING:</p> <p>16th September 2025</p>	
12	<p>MEETING CLOSED:</p> <p>20.40pm</p>	