

MINUTES OF GREAT WHITTINGTON VILLAGE HALL COMMITTEE MEETING DATED  
9th NOVEMBER BY JIT-SI

1. Attendance and Apologies.

Present. L. Gillam, B and P Hinchcliffe, I Jackson, M McKenzie, M Petrie, C Ross, J Wilkes E Young. Apologies from M Bassendine.

2. Minutes of the Previous Meeting.

These were agreed as correct.

3. Matters Arising.

The chair expressed regrets that Morris Gosling had resigned from the committee and thanked him for all his hard work especially on IT and the AV System.

The development proposed by Anvil Homes of Bluebell Rise was discussed. It would appear that we have a right of maintenance to our structure. IJ had been in touch with planners and is awaiting information. PH had contacted the Official Custodian for a copy of our property deeds but they had sent the trust deed. We are still awaiting the property deeds. JW said we should await information from both parties before we take any action. That was agreed.

4. Major Grant.

The documents prepared by the chair and forwarded to the committee were discussed and it was decided following concerns raised that it should be redrafted as one document. Concerns were raised about grant funding and the chair stated that CAN had said that matched funding could be sourced. PH listed the quotes we had received to date and what was still to come. He detailed who had been approached for matched funding and included support from the PC and our NCC councillor. The financial statement, the current position on grant funding, parish support and the position on planning were all discussed and agreed.

5. Functional Reports.

## Social

Christmas. MM reported she had purchased wine from Asda at a very good deal and bought napkins. She had prepared braised red cabbage which was now in freezer. It was agreed that the meal to be canapés, beef or chicken casserole, cream potatoes and vegetables, Christmas pudding. A vegetarian option if necessary. People booking would be asked to confirm menu choice. Number limited to 42 to abide by Covid safety requirements and price of £15 per head including half bottle of wine or soft drinks. Priority would be given to volunteer supporters before being published on website. MP. to be informed by weekend before being put on website. Music could be streamed through AV system. It was agreed to have a raffle with luxury items for hamper as main prize. MP. Suggested a child photo competition and EY a head or tails competition.

MM reported that the coffee morning and table top sale had been successful.

Fish and Chip night also successful with the new ordering system bringing more people into the hall.

Highlights event well attended although some people had difficulty seeing and hearing it.

Friday night planning

12th pizza with extra topping plus Butch Cassidy film by request. MP.

19th chilli MM

26th curry MP.

3rd F and C, P and B H

17th Christmas Dinner

Friday night at the hall to be reviewed in the new year

Educational.

Linnels Farm event well attended and good.

CPRE presentation; MP has explained AV system to them.

Finance.

EY said gift aid not yet operational. Online forms submitted and hard copies being progressed. HMRC might take up to six weeks. The purchase of a TV licence had been held up by the hall not having a postcode but that she was sorting it out. PH suggested making coffee morning a donation to be eligible for gift aid. This was discussed but not taken up.

EY gave a breakdown of takings at recent functions which were.

#### Friday Nights

Sept 3rd Fish £133

Sept 10th Pizza £87

Sept 17th Chilli £111

Sept 24th Curry £116

Oct 1st Fish £75

Oct 8th Pizza £52

Oct 15th Pasta Bake £111

Oct 22nd Curry £151

#### Coffee Mornings,

Sept £111.51

Oct £90

Bulbs Bulbs Bulbs 26th Oct £46.50

Highlights 29th Oct Bar £124 Tickets £60

Health and Safety.

MB has passed on details of kitchen basin to JW. She will chase plumber up for the fourth time next week.

Asbestos. JW has produced an asbestos management document. This and full survey are in the H and S file in the office. An annual check is required by committee.

JW stated that the weekly and monthly risk assessment checks were not being carried on Friday nights or at the coffee morning although this had previously been minuted. She stressed the importance of this and check documents are kept on the shelf in the kitchen.

IT.

MP reported a very busy time but everything working well. Laptop had been purchased and registered in hall name. Installation of AV system complete but invoice not yet received. Grants need to be spent small one by end November and large one end of July. Need to let little lottery know that MP not MG reporting on grant. We committed to live sporting events and we need to get appropriate licenses.

Facebook has had a lot of interaction.

EY has paid for TV licence

PH reported that BT were coming on 10th Nov hopefully to start way leave procedure.

Film Club

MP reported that she had asked people what films would be popular but that Netflix was a very complicated situation. It plus other licensing agreements needed much further investigation.

Maintenance.

PH reported that he would do necessary repair work to windows on his return. MP raised health and safety concerns. PH said that BH would act as second person safety on ladder.

Bookings.

LG reported that a successful birthday party had been held with positive comments on Facebook and website. Another birthday party booked for 4th December. Woolly Wanderers wanted to come back in May but it would clash with coffee morning so were looking into alternative dates.

#### 6. Bluebell Field Development

See previous comment in Matters Arising. MP reported the land outside the hall was village green and a footpath crossed it

#### 7. Little Free Library.

CR reported they had been received. She MP and MM had had a meeting and had sent out paper on way forward to committee members. The aim of this project was to engage the community in book swapping. It was hoped that dads would assemble the libraries, children would design decoration and a village artist would decorate. Positioning between the two porches. It would be on the world map of LFL.

#### 8. Heritage.

IJ reported that he and MB had attended a training event on oral histories and this project would be in conjunction with the fiftieth anniversary of the hall. Further discussion at next meeting

#### 9. Governance.

IJ had presented a paper and suggested we sign up for the Hallmark accreditation through CAN and ACRE. It was agreed.

#### 10. AOB.

Highlights. EY asked if we should have further events next year. This was agreed EY to organise.

Cleaner. MP stated we needed a cleaner. Committee members to enquire if anyone knew of someone and to report back before advertising. Window cleaner also required. Chris Bryce to be approached.

11. Next Meeting.

December 7th at 7.30 in the hall