

## MINUTES OF GREAT WHITTINGTON VILLAGE HALL 20210513

1. Those Present. M Bassendine, L Gillam, M Gosling, S Gregory, B Hinchcliffe, P Hinchcliffe, A Lawson, A Maughan, D Maughan, M Petrie, J Wilkes, E Young.
2. Apologies were received from M McKenzie and A Williamson.
3. The minutes of the previous meeting were agree as correct
4. M B welcomed Anne Lawson to the committee.
5. Matters Arising.

Mother and Toddler group M P had contacted Kate Denton. Not required due to age of children but an activity corner at coffee mornings welcomed.

Marquee. FOGW do not want at the price. MP to advertise on marketplace, Facebooked and website. Make is Toolport.

Charity Commission. M B and PH now trustees. A M still to progress.

Electrical testing. P H to contact D Steel to do inspection at £120.

Roof inspection. P H reported not done due to rain but would be done this week subject to rain.

Website and Facebook. M P reported now set up and running. Good clear site. Short of photos anyone with anything suitable to contact M G. M B thanked MP and MG for setting up so well and quickly.
6. Handover files. J W reported she had inspected the following. Music licence passed to EY. Rates exempt to next March. Hall hiring details. Xmas fair file. Grant application file. Minutes back to 2007. Only recent minutes posted on website and no supporting documents for details of estimate of work required to the hall. M B reported she now had 19 folders. Electric, Water, Bank, Insurances, Licences, Neighbourhood Plan, Charity Commission, previous survey re £184000 estimate a letter from Foster Maddison re visit to hall on 10th March, Photos of hall and garden, H & S file, Covid risk assessment. Details of this to be passed to committee members. M B agreed to donate filing cabinet and P H to put lock on office door. P H reported he had found 2 keys to office cupboard.
7. WNCBC (West Northumberland Community Building Consortium) and CAN ( Community Action Northumberland) M B said CAN had given a huge amount of advice and support. Louise Currie offered to meet committee for information exchange. Agreed week of 24th May. M B to arrange time and date. Any questions to M B prior to meet.

M B reported meeting 30th June re grant funding. P H reported it was for grants up to £30000 with matched funding from other sources for sustainability projects. This is initial meeting followed by detailed proposal end November and project start FY 2022. S G reported Veronica Jones could be approached re matched funding. M G suggested crowdfunding. PH suggested gift aid .
8. Finance. Funding. E Y reported easy funding had raised over £500 over the years, Amazon had a similar system. Use to be encouraged by use of website and newsletter. 100 club discussed E Y to progress. Licences, No refund from liquor or small lottery. Music refund available and licence depends on income level.
9. Building. P.H. Reported that he had looked at the two previous surveys, 2008 and 2014. When looking at the £184k of costs? detailed by the previous committee P H had itemised them as £45k completed. These were guttering £1500, pointing £7150, timber panelling £27840 and electrical work £7500. £73k of not needed. Flat roofs, £4550, not needed now but at some time in the future, main floor £16300, not required as repairs done, plaster boarding, £2330, not required and redecoration, prelims, professional fees and contingency £49250, not required. £68k of work still to be determined which includes roof replacement £19750, awaiting inspection by specialist roofing contractor, roof timbers, £5000, probably needing woodworm treatment only. Heating system, £18500, probably to be included in grant application, car park, £23900, probably to be included in grant application. Lead water supply, £1200, thought to have been done many years ago but to be checked.

M B re Matt Charlton's resignation letter had contacted level three heritage specialist who had quoted £3100. She contacted MC again to see if he knew anyone else. She thought the money could be better spent. She

asked about environmental survey and there was still the possibility that CAN could provide it free. PH reported that there should be an answer within a week. JW stated we need to know what definitely needs doing to the building before anything major was put on the website. SG stated we need to be measured in our approach and the committee has to consider every proposal. It was agreed that PH would prepare a summary of the cost argument for the sale and an analysis of them to be forwarded to committee prior to insertion on the website.

10. Garden. MB suggested a gardening group with talks as well as practical. Possible funding from Ray Wind Farm. Talk from Andrew Davenport could be second Tues in July or Sept. Garden rubbish bin suggested, SG said AD had written a book on composting which was preferred option. PH agreed to cut grass until Chris Pearson was OK.

11. Car Park. AM stated they have equipment but quotes should be obtained. JW said if we are looking for grants leave it till later. It could be combined with heat source. MB had asked for quote from Geowarmth. SG had another source and would pass it to MB. PH stated there were pros and cons to ground against air source systems and all needed to be investigated.

12. PH to cut trees against Tony Bakers but could not do it until Sept due to nesting birds.

13. Events. EY stated there were several forms to be completed for any booking and Louise Dawson previously meet with hirers prior to events re H& S. MB agreed charge of £5.00 per person for Woolly Wanderers and the November Group of walkers and storey tellers £50.00. PH to contact them. BBQ and coffee morning to be discussed at next meeting.

13. Strategy. SG said the committee had to act in the best interest of the community and be inclusive and promote community activities. Need to look to the future and engage with as many people as possible. This led to further discussion about our role in the community. The community asset was to be discussed after the meeting with CAN.

14. AOB. BH said she had found old curtains and would inspect and report. Hall equipment and furniture was discussed. MP needed a list for website. She also needed room sizes upstairs if they were to be used. MG said said transfer of old domain name now not urgent as new one up and running.

15. Date of next meeting. To follow on after meeting with CAN. Not the same day. MB to confirm it.